

# Registration Checklist

All students (new and returning) should be registered through the TeacherEase portal using parent's email. Documents can be brought to the district office or scanned to registration@frg70.org

New	Stud	ents
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Complete Online Registration
Certified Birth Certificate
Request for Records Release Form
4 Proofs of Residency (1-Category 1 and 3-Category 2 -see below)
Registration Fee (if applicable, paid at the start of school)
Custody papers (if applicable)
Health Exams as required by law (<a href="https://www.frg70.org/Page/627">https://www.frg70.org/Page/627</a>) Out of state transfers have 30 days to complete all Health Exams In-State

# **Returning Students**

- ☐ Complete Online Registration (use parent email for TeacherEase)
- ☐ Health Exams as required by law (<a href="https://www.frg70.org/Page/627">https://www.frg70.org/Page/627</a>)
- ☐ Registration Fees (including past due fees, paid now or at the start of school)
- 2 Proofs of Residency from Category 2

## **Acceptable Proofs of Residency**

Each family must provide proofs of legal residency in order to enroll their child at Freeburg District 70. A current in-district address must appear on each document.

### Category 1

- Homeowners: Title, Deed, Mortgage Statement, Property Tax Bill, Closing Documents
- ➤ Renters: Current Lease Agreement, Letter of residence in Lieu of lease
- Contact district office for form when seeking to enroll a student living with a District resident

### Category 2

- > Valid Driver's License or State ID Card
- Current homeowner/renters insurance policy or premium receipt
- ➤ Most recent gas/electric/water bill
- Mail received at address

**Proof of Custody**: To establish legal custody, you must provide one (1) of the following documents:

- Official birth certificate with raised seal
- Court documents proving guardianship/custody
- Application for guardianship